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**Executive Director**  
Sandra Fitzpatrick

## **EXECUTIVE COMMITTEE MEETING MINUTES**

Sheraton Grand Sacramento Hotel  
Sacramento

**TUESDAY, MARCH 31, 2015**

### **I. Call to Order, Roll Call and Establish Quorum**

Commissioner Walker called the meeting to order at 3:32 p.m.

**Commissioners Present:** Virgie P. Walker, Donna Benton, Lucy Fisher, Gail Nickerson, Ed Walsh

**Commissioners Absent:** Paul Downey, Marian Last

**Staff:** Carol Sewell, Marcella Villanueva

**Guests:** None

A quorum was established

### **II. Approve Agenda**

The March 31, 2015 Executive Committee meeting agenda was reviewed.

M/S/C (Benton/Nickerson)

**TO APPROVE THE MARCH 31, 2015 EXECUTIVE COMMITTEE MEETING AGENDA.**

### **III. Approve Minutes of January 20, 2015**

The January 20, 2015 Executive Committee meeting minutes were reviewed.

M/S/C (Fisher/Walsh)

**TO APPROVE THE JANUARY 20, 2015 EXECUTIVE COMMITTEE MEETING MINUTES.**

### **IV. Public Comment**

None

### **V. Comments from the CCoA Chair**

Commissioner Walker announced new Commissioner Betsy Butler would be attending tomorrow's general meeting. Commissioner Walker thanked staff for organizing the Legislative Briefing/Breakfast in January and thanked those Commissioners who participated.

## **VI. Unfinished Business**

### **A. Legislative Briefing Report**

Commissioner Nickerson reported on a CCoA and CCS-sponsored a legislative briefing in February for new legislators and staff, titled "The Changing Face of California." Commissioner Downey was part of the presentation; Commissioners Nickerson, Saenz and Greenbaum attended.

### **B. Collaborative grant application to Archstone Foundation**

Sewell reported on a request from CEJC to partner on a grant application to the Archstone Foundation to fund an update to the Elder Justice Blueprint. CCoA will be listed as a co-author who hosted the summit.

### **C. Senate Select Committee on Aging & Long-Term Care Press Conference**

Commissioner Nickerson reported on attending Senator Carol Liu's March 3<sup>rd</sup> press conference on legislation introduced in response to the Senate Select Committee on Aging & Long-Term Care report. CCoA was also represented by Commissioner Greenbaum and Sewell.

## **VII. New Business**

### **A. Senate Select Committee on Aging & Long-Term Care**

Sewell announced the reinstatement of the Senate Select Committee on Aging & Long-Term Care and reviewed the list of committee members.

### **B. Brown Bag Series on Elder Justice**

Sewell reported on plans with the Assembly Aging & Long-Term Care Committee and CEJC on a series of Elder Justice Brown Bag briefings. Topics planned for 2015 include Conservatorships, Adult protective Services, Abuse in Long-Term Care, and Abuse by Caregivers.

## **VIII. Staff Report**

### **A. Phone System Upgrade**

Villanueva reviewed the changes to the State of California's AT&T phone system, including voicemail upgrades.

### **B. Travel Expense Claim: Definition of Incidentals**

Villanueva reviewed the new definition of incidentals as it relates to Travel Expense Claims.

## **IX. Adjourn**

Meeting adjourned at 4:00 p.m.

M/S/C (Walsh/Fisher)

**TO ADJOURN MEETING.**