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**Executive Director**  
Sandra Fitzpatrick

## **EXECUTIVE COMMITTEE MEETING MINUTES**

Residence Inn, Marriott Sacramento Downtown at Capitol Park  
Sacramento, CA

**WEDNESDAY, SEPTEMBER 14, 2016**

### **I. Call to Order, Roll Call and Establish Quorum**

Chair Downey called the meeting to order at 8:36 a.m.

**Commissioners Present:** Paul Downey, Ed Walsh, Donna Benton, Lucy Fisher, Jane Rozanski, Jean Schulberg

**Commissioners Absent:** Betsy Butler

**Staff:** Sandi Fitzpatrick, Carol Sewell, Marcella Villanueva

A quorum was established.

### **II. Approve Agenda**

The September 14, 2016 Executive Committee Meeting agenda was reviewed.

M/S/C (Benton/Rozanski)

### **TO APPROVE THE SEPTEMBER 14, 2016 EXECUTIVE COMMITTEE MEETING AGENDA**

### **III. Approve Minutes of June 2, 2016 and June 13, 2016**

The minutes of the June 2, 2016 Executive Committee meeting and June 13, 2016 Executive Committee meeting were reviewed.

M/S/C (Benton/Rozanski)

### **TO APPROVE THE JUNE 2, 2016 EXECUTIVE COMMITTEE MEETING MINUTES AND JUNE 13, 2016 EXECUTIVE COMMITTEE MEETING MINUTES**

### **IV. Public Comment**

None

### **V. Comments from the CCoA Chair**

Commissioner Downey referenced staff work on the Aging, Women and Poverty policy brief.

### **VI. Unfinished Business**

#### **A. Aging, Women & Poverty Forum Wrap-Up**

Fitzpatrick reported that positive follow-up comments on the event continue to come in. Drafting of the white paper is almost complete, with the recommendation section

contributed by Justice in Aging. Commissioner Downey discussed plans to release the policy brief during the CCoA informational hearing on older adult poverty at the C4A Conference in November. Will work with our partners to plan a Sacramento release around CCoA's January 2017 meeting and to get media attention for the issue.

**B. California Foundation on Aging's call for Board member nominations**

Commissioner Downey announced that Barbara Mitchell has been elected to the California Foundation on Aging (CFoA) board. One additional vacancy is anticipated next year.

**C. California Task Force on Family Caregiving**

Commissioner Benton reported the first meeting is planned for October. It will be an important way for the state to address broad caregiver issues. The 12-member task force includes appointees representing family caregivers, Alzheimer's advocates, caregiver resource centers, area agency on aging and CCoA.

**VII. New Business**

**A. Approve Meeting Schedule for 2017**

Commissioner Downey reviewed the meeting schedule for 2017.

M/S/C (Rozanski/Fisher)

**TO APPROVE THE 2017 MEETING SCHEDULE**

**B. Authorize Chair to extend MOU with the California Foundation on Aging through July 2018**

Commissioner Downey referenced the MOU in members' packets which would be extended through July 2018.

M/S/C (Walsh/Benton)

**TO AUTHORIZE THE CCOA CHAIR TO EXTEND THE MOU WITH THE CALIFORNIA FOUNDATION ON AGING THROUGH JULY 2018.**

**C. Authorize letter be sent to Senator de León requesting that the Senate Select Committee on Aging and Long-Term Care be maintained**

Commissioner Downey reported on a request from the Aging, Women and Poverty forum to extend the Senate Select Committee on Aging and Long-Term Care Committee. Discussed possibility of op-ed piece for the LA Times and running our own editorial in AgeWatch.

M/S/C (Fisher/Benton)

**TO SEND A STRONGLY WORDED LETTER TO SENATOR DE LEÓN REQUESTING THE SENATE SELECT COMMITTEE ON AGING AND LONG-TERM CARE BE MAINTAINED.**

**D. Telehealth Policy Coalition Membership**

Fitzpatrick participated at AARP's invitation. Center for Connected Health Policy's goal is broadening the coalition of support behind efforts to improve telehealth access. The coalition has the potential to benefit our constituencies and rural access. Commissioners Benton and Schulberg offered to participate in calls.

M/S/C (Schuldberg/Fisher)

**CCOA BECOME A MEMBER OF THE TELEHEALTH POLICY COALITION.**

**E. Chair's appointment of the Nominating Committee**

Commissioner Downey announced the appointment of Commissioner Benton (chair), Commissioner Greenbaum and Commissioner Saenz to the Nominating Committee.

**F. Travel Expense Report for FY 2015-16**

Fitzpatrick reviewed the travel expense report that tracks meeting costs from the past fiscal year. Costs have increased by \$6,000 over previous year due to meeting locations and higher costs in general.

**G. Legislative Reception: January 2017**

Commissioner Downey discussed plans to hold a late afternoon legislative reception in the Capitol. The Aging, Women and Poverty policy brief will be presented along with CCoA's other priority areas.

**H. November Meeting Preview: Meeting/Informational Hearing/Attendance at C4A Conference/Registration**

Fitzpatrick previewed plans for the November meeting. The Commission will meet Tuesday afternoon – Executive Committee will have met by phone. Meeting continues Wednesday 8:00 a.m. – 9:00 a.m. and then goes straight into our informational hearing. The hearing will include Bob Blancato to give a national perspective, Fitzpatrick and Commissioner Butler to report on poverty in California, area agency on aging presenters on local issues and an opportunity for attendee dialogue. Meeting will adjourn at noon, but members are encouraged to stay for the C4A conference. Executive Committee agreed to recognize statewide advocate at the C4A meeting.

**VIII. Staff Report**

Fitzpatrick reviewed the staff activity report.

**IX. Adjourn**

Meeting adjourned at 9:36 a.m.

M/S/C (Fisher/Schuldberg)

**TO ADJOURN MEETING.**