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Executive Director
Sandra Fitzpatrick

EXECUTIVE COMMITTEE MEETING MINUTES

Red Lion Inn
Eureka, CA

TUESDAY, SEPTEMBER 14, 2010

I. Call to Order, Roll Call and Establish Quorum

Commissioner Davis called the meeting to order at 7:36 a.m.

Commissioners present: Jim Davis, Hav Staggs, Karen Josephson, Sharon Monck, Tom Rowe, Donna Ueland

Commissioners excused: Hank Lacayo

Staff: Sandi Fitzpatrick, Marcella Lopez

A quorum was present.

II. Approve Agenda

The Executive Committee meeting agenda for September 14, 2010 was reviewed.

M/S/C (Monck/Rowe)

TO APPROVE THE EXECUTIVE COMMITTEE MEETING AGENDA FOR SEPTEMBER 14, 2010.

III. Approve Minutes – June 22, 2010

The minutes from the June 22, 2010 Executive Committee meeting were reviewed.

Commissioner Rowe noted the minutes of June 22, 2010 contain two spelling errors. Minutes should be amended to include the correct spelling of the words "independent," item 3 of page 1 and "potential," item 6B on page 2.

M/S/C (Rowe/Staggs)

TO APPROVE THE EXECUTIVE COMMITTEE MEETING MINUTES OF JUNE 22, 2010 AS AMENDED.

IV. Public Comment

None.

V. Comments from the CCoA Chair (Commissioner Davis)

Commissioner Davis announced David Ishida of AOA will not be able to join us today due to flight difficulties. Darrick Lam of AOA will be speaking in place of Mr. Ishida.

A. Overview of September meeting

Commissioner Davis reviewed the day's agenda. Immediately following the Executive Committee meeting Commissioners will be going to Potawot Health Village. Clinic Director Jerry Simone may be doing the welcoming and Title VI Director Charlene Storr will conduct a tour of the facility. Commissioners will then return to the new Alzheimer's Resource Center for lunch.

VI. Unfinished Business

A. Revised 2011 Meeting Schedule

Fitzpatrick reviewed the revised 2011 meeting schedule which reflects a change to the location of the April 2011 meeting from San Francisco to Santa Cruz.

M/S/C (Staggs/Rowe)

TO APPROVE THE REVISED 2011 MEETING SCHEDULE.

VII. New Business

A. Concurrence of Chair's Appointments to the 2010 Nominating Committee

Commissioner Davis announced the appointment of Commissioner Sharon Monck to serve as chair of the Nominating Committee and Commissioners Cheryl Phillips and Connie Chang to serve as the new Nominating Committee officers.

M/S/C (Rowe/Josephson)

TO APPROVE THE APPOINTMENT OF COMMISSIONER SHARON MONCK TO SERVE AS CHAIR AND COMMISSIONERS CHERYL PHILLIPS AND CONNIE CHANG TO SERVE AS OFFICERS ON THE 2010 NOMINATING COMMITTEE.

B. Financial Report

Fitzpatrick reviewed the CCoA financial statements and meeting travel expenses for FY 2009-2010.

1. Year End 09-10 financial statement

Fitzpatrick reported a carryover of \$24,800.

2. Meeting Travel Expense FY 09 -10

Commission meetings cost on average between \$4,000 and \$6,000 per meeting.

C. "Age Watch" concept

Fitzpatrick discussed the concept of "Age Watch" and ways it could benefit the Commission. "Age Watch" could be produced as an occasional advocacy alert or informational newsletter containing summaries or articles of legislative hearings, CCoA co-sponsored bills and information regarding public hearings and forums. This news letter/alert could be sent electronically to approximately 500 people including AAA's, TACC, CCS, C4A and White House Conference on Aging.

M/S/C (Monck/Josephson)

TO DIRECT STAFF TO PROCEED WITH “AGE WATCH” CONCEPT.

D. Senior Center Forum 2011 (Commissioner Monck)

Commissioner Monck reported Fitzpatrick has been in contact with Congress of California Seniors and the two Los Angeles Area Agencies on Aging to discuss holding another Senior Center Forum in conjunction with C4A in Los Angeles in 2011. Fitzpatrick suggested a planning group or senior center forum committee be assembled to assist the Senior Center Initiative Committee in planning. Cost and funding would need to be assessed; depending on the amount of funding received, the forum may not be free this time around.

M/S/C (Monck/Ueland)

TO DIRECT STAFF TO PURSUE AND ESTABLISH A PLANNING GROUP TO WORK WITH THE SENIOR CENTER INITIATIVE COMMITTEE IN FORUM PLANNING.

E. Correspondence from Lesbian and Gay Aging Coalition

A letter was submitted by Commissioner Cosio and the Lesbian and Gay Coalition describing their advocacy work and expressing support for CCoA efforts.

VIII. Director’s Report (Fitzpatrick)

Fitzpatrick reported on staff activities.

IX. Adjourn

Meeting adjourned at 8:12 a.m.