

1300 National Drive, Suite 173  
Sacramento, CA 95834

Telephone: 916-419-7591  
Fax: 916-419-7596  
E-Mail: CCoA@cco.ca.gov  
Web Site: www.ccoa.ca.gov



**Executive Director**  
Sandra Fitzpatrick

## **EXECUTIVE COMMITTEE MEETING MINUTES**

Doubletree Hotel San Francisco Airport  
Burlingame, CA

**TUESDAY, DECEMBER 7, 2010**

### **I. Call to Order, Roll Call and Establish Quorum**

Commissioner Davis called the meeting to order at 4:48 p.m.

**Commissioners present:** Jim Davis, Hav Staggs, Karen Josephson, Sharon Monck, Tom Rowe, Donna Ueland

**Commissioners excused:** Hank Lacayo

**Guests:** Bert Bettis

**Staff:** Sandi Fitzpatrick, Carol Sewell, Marcella Lopez

A quorum was present.

### **II. Approve Agenda**

The Executive Committee Meeting Agenda for December 7, 2010 was reviewed.

M/S/C (Monck/Ueland)

**TO APPROVE THE EXECUTIVE COMMITTEE MEETING AGENDA FOR DECEMBER 7, 2010.**

### **III. Approve Minutes – November 5, 2010**

The minutes from the November 5, 2010 Executive Committee Teleconference Meeting were reviewed.

M/S/C (Josephson/Monck)

**TO APPROVE THE NOVEMBER 5, 2010 EXECUTIVE COMMITTEE TELECONFERENCE MEETING MINUTES.**

### **IV. Public Comment**

None

### **V. Comments from the CCoA Chair**

None

## **VI. Unfinished Business**

### **A. 2011 Meeting Schedule**

#### **1. New date/location for the June and/or September 2011 meetings**

Fitzpatrick reported on the Merced Area Agency on Aging director's request to postpone the scheduled meeting in Merced. A revised meeting schedule was presented substituting San Diego for the June meeting location and set for June 28-29, 2011 as the meeting date.

M/S/C (Rowe/Staggs)

**TO APPROVE THE NEW 2011 MEETING DATE AND LOCATION.**

#### **2. Public Hearing Suggestions for 2011-12**

Fitzpatrick proposed four broad subject categories for public hearings, including aging in place, health and wellness, improving services to older adults, and elder justice.

M/S/C (Monck/Josephson)

**TO DIRECT STAFF TO PURUSE THE FOUR BROAD PUBLIC HEARING CATEGORIES FOR 2011-2012.**

### **B. "AgeWatch" Feedback**

Fitzpatrick commented on the success of the AgeWatch publication; Commissioners commended staff on the publication.

## **VII. New Business**

### **A. Financial Report**

Fitzpatrick reported on Commission budget projections for FY 2010-2011 and reviewed the financial statement for October 2010.

### **B. Senior Center Forum 2011 Consultant**

Fitzpatrick reviewed the idea of an outcome product proposal for the 2011 Senior Center Forum and discussions with a prospective consultant.

Executive Committee recommended staff identify foundation support prior to development of a forum outcome.

### **C. Request from Rick Dahlgren, Chair, Joint Rules Committee, California Senior Legislature for CCoA to co-sponsor a legislative resolution declaring November 2011 as Senior Center Month in California**

M/S/C (Staggs/Monck)

**TO AUTHORIZE STAFF TO WORK WITH THE CALIFORNIA SENIOR LEGISLATURE TO CO-SPONSOR A LEGISLATIVE RESOLUTION DECLARING NOVEMBER 2011 AS SENIOR CENTER MONTH IN CALIFORNIA.**

## **VIII. Director's Report**

### **A. State Alzheimer's Committee**

No report since speaker Ruth Gay had reported to the full Commission.

### **B. Meeting Attendance**

Fitzpatrick reported on efforts in Sacramento to bring various advocacy groups together.

### **C. Administration Transition and impact on CCoA**

No change is anticipated in CCoA operations with the new Governor's arrival though there will be staff changes at CDA and the California Health and Human Services Agency.

## **IX. Adjourn**

Meeting adjourned at 5:51 p.m.