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Executive Director
Sandra Fitzpatrick

EXECUTIVE COMMITTEE MEETING MINUTES

Sheraton Grand Hotel
Sacramento

WEDNESDAY, SEPTEMBER 25, 2013

I. Call to Order, Roll Call and Establish Quorum

Commissioner Bettis called the meeting to order at 10:30 a.m.

Commissioners Present: Bert Bettis, Virgie Walker, Donna Benton, Paul Downey, Lucy Fisher, Marian Last, Barbara Mitchell

Staff: Sandi Fitzpatrick, Carol Sewell, Marcella Lopez

Guests: Julie Conger, Jean Schuldberg, Ed Walsh

A quorum was established.

II. Approve Agenda

The September 25, 2013 Executive Committee meeting agenda was reviewed.

M/S/C (Downey/Last)

TO APPROVE THE SEPTEMBER 25, 2013 EXECUTIVE COMMITTEE MEETING AGENDA.

III. Approve Minutes

A. June 11, 2013 Meeting

The June 11, 2013 Executive Committee meeting minutes were reviewed.

B. September 9, 2013 Meeting

The September 9, 2013 Executive Committee meeting minutes were reviewed.

M/S/C (Mitchell/Downey)

TO APPROVE THE JUNE 11, 2013 EXECUTIVE COMMITTEE MEETING MINUTES AND THE SEPTEMBER 9, 2013 EXECUTIVE COMMITTEE MEETING MINUTES.

IV. Public Comment

None

V. Comments from the CCoA Chair

Commissioner Bettis thanked staff for their work on the Elder Justice Summit.

VI. Unfinished Business

A. Elder Justice Summit Update

Fitzpatrick provided an overview of tomorrow's Elder Justice Summit and thanked Commissioners Walsh, Benton and Conger for volunteering as facilitators and Commissioners Walker and Bettis for their work on the summit. Sewell reviewed the CEJC draft resolution that will be presented at the Elder Justice Summit.

B. OAA Appropriation Resolution

Commissioner Downey reported that the Senate Health, Education, Labor and Pensions Committee would begin review of the Older Americans Act reauthorization legislation on October 2nd.

VII. Committee Reports

A. 40th Anniversary Committee Update

Commissioner Walker provided a 40th Anniversary Committee update and reviewed recommendations discussed during the Committee's August teleconference meeting. Commissioner Greenbaum will create an editorial/news advisory and Commissioner Walker will work on obtaining a Congressional Resolution to be presented at the spring CCoA meeting in Los Angeles.

B. Operational Plan Update

Commissioner Fisher reviewed the Operational Procedures and Bylaws Committee meeting of July 17. The CCoA will continue with a broad and flexible three year plan and create a limited number of focus areas for 2014. A progress report addressing focus areas will be completed in 2014.

VIII. New Business

A. Executive Director Annual Evaluation Timeline

Commissioner Bettis discussed the procedures for completing the executive director's annual performance evaluation.

B. Announcement of Nominating Committee/Concurrence in Chair's selection

Commissioner Bettis selected the following Nominating Committee members: Commissioner Carmen Reyes as chair; Marian Last and Stuart Greenbaum.

M/S/C (Downey/Last)

**TO ACCEPT COMMISSIONER BETTIS' SELECTIONS FOR THE 2013
NOMINATING COMMITTEE.**

C. Proposed Meeting Dates/Locations for 2014

Fitzpatrick discussed rationale for the following proposed meeting dates and locations: January 13 and 14 in Sacramento; March 18-19 in Los Angeles; June 2-3 in Monterey; September 29-30 in Sacramento, possibly in conjunction with the SCAN Foundation LTSS Summit; and November 18-19, in Los Angeles, possibly in conjunction with C4A

IX. Director's Report

A. Announcement of state travel reimbursement increase

Fitzpatrick reviewed the per diem rate and lodging increases.

B. Budget Issues

Fitzpatrick reviewed Commissioner meeting travel expenses for FY 2012-13 and projected travel related expenses for FY 2013-14.

X. Adjourn

Meeting adjourned at 11:32 a.m.

M/S/C (Last/Downey)

TO ADJOURN MEETING