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Executive Director
Sandra Fitzpatrick

GENERAL MEETING MINUTES

Sheraton Grand Hotel, Sacramento
September 25-26, 2013

WEDNESDAY, SEPTEMBER 25, 2013

I. Call to Order and Pledge of Allegiance

In the absence of the chair Commissioner Walker called the meeting to order at 1:02 p.m. Commissioner Sanchez led the Pledge of Allegiance.

II. Roll Call and Establish Quorum

Commissioners Present: Donna Benton, Bert Bettis, Steven Castle, Julie Conger, Paul Downey, Lucy Fisher, Marian Last, Barbara Mitchell, Gail Nickerson, Bob Petty, Carmen Reyes, Jane Rozanski, Rita Saenz, David Sanchez, Jean Schuldberg, Virgie Walker, Ed Walsh

Commissioners Absent: Stuart Greenbaum

Staff: Sandi Fitzpatrick, Carol Sewell, Marcella Lopez

Guests: Laurel Mildred

A quorum was established

III. Introductions

Commissioners introduced themselves.

IV. Approve Agenda

The September 25-26, 2013 CCoA General Meeting agenda was reviewed.

M/S/C (Downey/Last)

TO APPROVE THE SEPTEMBER 25-26, 2013 CCOA GENERAL MEETING AGENDA.

V. Approve Minutes from June 11-12, 2013

The June 11-12, 2013 CCoA General Meeting minutes were reviewed.

M/S/C (Downey/Sanchez)

TO APPROVE THE JUNE 11-12, 2013 CCOA GENERAL MEETING MINUTES.

VI. Public Comments

None

VII. Presentation: *The Community-Based Health Home: An Innovative Care Model Based in Adult Day Services*

Presenter: Laurel Mildred, MSW, Mildred Consulting on behalf of the Alliance for Leadership and Education

Ms. Mildred reported on Community-Based Health Home, an innovative and collaborative project of California Association for Adult Day Services, funded by a \$2 million SCAN Health Plan grant.

VIII. Comments from the Chair

Commissioner Bettis rejoined the meeting welcoming Commissioners to Sacramento and thanking staff for their work on the Elder Justice Policy Summit.

IX. Staff Report

A. Staff Activity Report

Fitzpatrick reviewed the staff activity report.

B. Financial Statements

Fitzpatrick reviewed the CCoA financial statements.

C. Travel Expense Claim Refresher

Fitzpatrick reviewed the Travel Expense Claim process.

D. CCoA Legislation Update

Sewell provided an update on legislation tracked by the Commission.

E. Overview of the Elder Justice Summit

Fitzpatrick and Sewell provided an overview of the next day's Elder Justice Policy Summit.

The Commission reviewed a resolution drafted by the California Elder Justice Coalition calling on the Legislature to create a special committee to focus on elder abuse. The resolution would be presented to Summit attendees for support.

M/S/C (Downey/Conger)

BASED ON THE EXTENSIVE DISCUSSION OF THE COMMISSION, IT IS THE SENSE OF THE COMMISSION TO SUPPORT THE RESOLUTION CALLING FOR CREATION OF A SPECIAL LEGISLATIVE COMMITTEE ON ELDER ABUSE AND TO FORWARD THE RECOMMENDATION TO THE EXECUTIVE COMMITTEE FOR FORMAL ACTION.

X. Executive Committee Meeting Report

A. Meeting of September 9, 2013

1. OAA Appropriation Resolution

Commissioner Bettis reviewed the Executive Committee’s action ratifying the Federal Policy and Community Partnership Committee recommendation on OAA appropriations, and reviewed a Commission resolution to Congress on the issue.

2. Support for ACR 81-Senior Fraud Awareness Day

Commissioner Bettis reported on Executive Committee’s recommendation to support an Assembly resolution promoting senior fraud awareness day.

M/S/C (Downey/Conger)

TO SUPPORT ALL ACTIONS TAKEN BY THE EXECUTIVE COMMITTEE ON SEPTEMBER 9, 2013.

B. Meeting Locations 2014

Fitzpatrick reviewed the proposed meeting schedule for 2014 as approved by Executive Committee. 2014 meeting dates/locations are January 13 and 14 in Sacramento with a legislative breakfast; March 18-19 in Los Angeles for possible Congressional Resolution with Karen Bass; June 2-3 in Monterey; September 29-30 in Sacramento, possibly in conjunction with The SCAN Foundation LTSS Summit; and November 18-19, in Los Angeles, possibly in conjunction with C4A.

C. Budget Issues

1. Commissioner Reimbursement Travel

Fitzpatrick reviewed the impacts of travel on the Commission’s budget.

2. State Travel Reimbursement Increases

Fitzpatrick discussed increases in the per diem rate and lodging rate.

D. Executive Director’s evaluation timeline

Commissioner Bettis reviewed the process and timeline for the Executive Director’s evaluation.

XI. Federal Policy & Community Partnership Committee Report

Commissioner Walker provided the Federal Policy & Community Partnership Committee report. The Committee recommended the Commission send communication to Congress in support of the Senate’s Older Americans Act funding levels.

XII. Operational Procedures & Bylaws Committee Report

Commissioner Fisher provided the Operational Procedures & Bylaws Committee report.

M/S/C (Mitchell/Sanchez)

TO ACCEPT BYLAWS REPORT TO CONTINUE WITH THE CURRENT OPERATIONAL PLAN FOR 2014 AND CONTINUE WORK ON REVISIONS FOR 2015.

XIII. 40th Anniversary Committee Report

Commissioner Walker reported on the 40th Anniversary Committee's August 6 meeting and reviewed recommendations for 2014 events.

M/S/C (Rozanski/Sanchez)

TO ACCEPT THE 40TH ANNIVERSARY COMMITTEE REPORT.

XIV. Unfinished Business

None

XV. New Business

A. Appointment of Nominating Committee

Commissioner Bettis announced the nomination of Carmen Reyes (Chair), Marian Last and Stuart Greenbaum to serve as the 2013 Nominating Committee. The nominations were ratified by the Executive Committee. Officers will be elected at the November meeting.

M/S/C (Reyes/Last)

TO APPROVE THE CHAIR'S NOMINATION OF CARMEN REYES, MARIAN LAST AND STUART GREENBAUM TO SERVE AS THE 2013 NOMINATING COMMITTEE.

B. CCoA – Nominating Committee & Elections Process

Fitzpatrick reviewed the CCoA election procedures and asked that Commissioners interested in running for office notify the Nominating Committee chair and executive director by email or in writing by October 11th. A personal statement of interest was requested from each interested individual.

XVI. Commissioner Comments/Questions

Commissioner Bettis fielded questions regarding the following day's activities.

XVII. Next Meeting: November 12-14, 2013 in Sacramento

The next CCoA meeting will be held November 12-14, 2013 at the Sheraton Hotel in Sacramento.

XVIII. Adjourn to Elder Justice Summit

Meeting adjourned at 4:41 p.m.

[Note: On September 26th Commissioners attended the Elder Justice Policy Summit.]