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Executive Director
Sandra Fitzpatrick

GENERAL MEETING MINUTES

Sheraton Grand Hotel, Sacramento, CA
November 12-13, 2013

TUESDAY, NOVEMBER 12, 2013

I. Call to Order and Pledge of Allegiance

Commissioner Bettis called the meeting to order at 10:31 a.m. Commissioner Petty led the Pledge of Allegiance.

II. Roll Call and Establish Quorum

Commissioners Present: Donna Benton, Bert Bettis, Steve Castle, Julie Conger, Paul Downey, Lucy Fisher, Stuart Greenbaum, Marian Last, Barbara Mitchell, Gail Nickerson, Bob Petty, Carmen Reyes, Jane Rozanski, Rita Saenz, Jean Schulberg, Virgie Walker, Ed Walsh

Commissioners Absent: David Sanchez

Staff: Sandi Fitzpatrick, Carol Sewell, Marcella Lopez

Guests: Kathy Greenlee, David Ishida, Aviva Sulfian

A quorum was established.

III. Introductions

Commissioners introduced themselves.

IV. Approve Agenda

The November 12-13, 2013 CCoA General Meeting agenda was reviewed.

M/S/C (Last/Conger)

TO APPROVE THE NOVEMBER 12-13, 2013 CCOA GENERAL MEETING AGENDA.

V. Approve Minutes from September 25, 2013

The September 25, 2013 General Meeting minutes were reviewed.

M/S/C (Walker/Downey)

TO APPROVE THE SEPTEMBER 25, 2013 GENERAL MEETING MINUTES.

VI. Public Comments

None.

VII. Comments from the Chair

Commissioner Bettis commented on Assistant Secretary Kathy Greenlee's presentation later that morning and thanked Commissioners for submitting questions for her to address.

VIII. Staff Report

A. Activity Report

Fitzpatrick and Sewell provided the staff activity report. Fitzpatrick previewed the SCAN Summit tomorrow and meeting directions for January.

B. Financial Statements

Fitzpatrick reviewed the CCoA financial statements.

C. State of California Per Diem Adjustments

Fitzpatrick reviewed the per diem changes as of August 2013.

IX. Executive Committee Meeting Report

Commissioner Bettis provided the Executive Committee meeting report.

A. Meeting of October 9, 2013

1. Chair's Nomination for Legislative Advocacy Chair and Operational Procedures & Bylaws Chair

Commissioner Bettis reported on process for nominating standing committee chairs.

2. Elder Justice Resolution Approval

Sewell reported on the Elder Justice Resolution and strategy for moving forward in the coming months.

B. Meeting of November 12, 2013

1. New Rental Car Policy

Fitzpatrick reported on changes to the state's rental car policy.

X. Legislative Update

Sewell provided a legislative update.

A. Request from the San Francisco Office of Aging and Adult Services to support and/or co-sponsor a proposal to increase the Medically Necessary Medi-Cal income threshold for persons age 65 and older

Sewell reported on status of proposal from SF DAAS –and the need for further information.

B. Final Report on CCoA sponsored or positioned state legislation

Sewell presented final bill status report. Commissioner Downey asked about prioritizing bills in the future. Commissioner Conger requested more information on vetoed bills.

**XI. Presentation: *Looking Forward: Federal Issues Affecting Older Americans*
Presenter: Kathy Greenlee, Administrator of the Administration
for Community Living and Assistant Secretary for Aging**

Assistant Secretary Greenlee offered an update on topics of interest: OAA, EJA, ACA, Medicaid LTSS, and ACL and what is coming.

Meeting recessed for lunch at 12:06 p.m.

Meeting reconvened at 1:32 p.m.

XII. Nominating Committee Report

Commissioner Reyes provided the Nominating Committee Report. The Nominating Committee met via teleconference on October 14. Nominees are as follows: Chair - Virgie Walker; Vice Chair - Paul Downey, Marian Last; Member-at-large: Julie Conger, Barbara Mtichell, Carmen Reyes, Bob Petty, Ed Walsh; Legislative Advocacy - Chair Donna Benton; Operational Procedures and Bylaws Chair - Lucy Fisher.

XIII. Review of Election Procedure

Fitzpatrick reviewed the election procedures in accordance with Bagley-Keene Open Meeting Act, Robert's Rules of Order and CCoA Bylaws.

XIV. Election of Officers

The following members of the Executive Committee were elected by the membership: Chair, Virgie Walker; Vice Chair, Marian Last; Members-at-large, Carmen Reyes and Ed Walsh; Legislative Advocacy Chair, Donna Benton; Operational Procedures and Bylaws Chair, Lucy Fisher.

XV. Unfinished Business

A. Elder Justice Summit and Elder Justice Resolution

Commissioner Bettis and Sewell discussed the Elder Justice Resolution and Commissioners discussed follow-up activities.

B. State Plan on Aging

Commissioner Bettis reported on letter of appreciation for CCoA's participation in the State Plan on Aging development and recommendations.

C. Effects of Sequestration & Federal Government Shutdown

Fitzpatrick discussed the effects of sequestration and the federal government shutdown.

XVI. New Business

A. Legislative Breakfast & 40th Anniversary Resolution

Sewell discussed the Legislative Breakfast and 40th Anniversary Resolution.

B. Community-Based Adult Services Stakeholder Process

Fitzpatrick discussed the CBAS stakeholder process and reviewed packet materials.

XVII. 40th Anniversary Committee Report

Commissioner Walker provided the 40th Anniversary Committee Report.

A. Work Plan

The Committee presented a 2014 work plan including activities to highlight CCoA accomplishments over the past 40 years.

M/S/C (Walker/Saenz)

TO ACCEPT THE 40TH ANNIVERSARY WORK PLAN AND OUTCOMES.

B. Draft Media Advisory

The 40th Anniversary Committee recommended approval of the draft Media Advisory prepared by Commissioner Greenbaum. Possible changes to the document title were discussed.

M/S/C (Walker/Fisher)

TO APPROVE THE MEDIA ADVISORY DRAFT WITH RECOMMENDATIONS FOR TITLE CHANGE DUE BY NOVEMBER 30.

C. HOLLYWOOD TAKES on Aging

Commissioner Walker presented Hollywood Takes on Aging, an event proposal developed by Commissioner Greenbaum with the goal of influencing the general public through positive perceptions of aging. The Commission discussed the need for further information.

M/S/C (Walker/Rozanski)

TO CONTINUE DISCUSSION OF THE HOLLYWOOD TAKES ON AGING PROPOSAL.

D. Letter to Congresswoman Karen Bass

Commissioner Walker reported on outreach to Congresswoman Bass, who has agreed to present a resolution recognizing the Commission's 40th Anniversary at the March CCoA meeting.

M/S/C (Walker/Benton)

TO INVITE CONGRESSWOMAN BASS OR A STAFF REPRESENTATIVE TO PRESENT THE RESOLUTION AT THE CCOA MARCH MEETING.

XVIII. Commissioner Comments/Questions including thoughts on Assistant Secretary Greenlee's presentation.

Commissioners commented on Assistant Secretary Greenlee's presentation.

XIX. Presentation of Gift to Outgoing Chair

Commissioner Walker presented outgoing chair Bert Bettis with a gift and thanked her for her services as chair.

XX. Comments from Outgoing Chair

Commissioner Bettis thanked Commissioners and staff for their work on the Commission and the opportunity to chair.

XXI. Comments from Incoming Chair

Commissioner Walker thanked Commissioners for the opportunity to serve as chair. Those interested in serving on specific committees will need to contact staff.

XXII. Next Meeting: January 2013 in Sacramento

The next CCoA meeting will be held in January 2014 in Sacramento.

XXIII. Closed session

Meeting recessed to closed session at 3:10 p.m.

XXIV. Adjourn to *Long-Term Services and Supports Summit* on November 13th

Meeting adjourned at 3:40 p.m. Commissioners will attend The SCAN Foundation's Long-Term Services and Supports Summit tomorrow.