

California Commission on Aging

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GAVIN NEWSOM, Governor

Executive Director
KAROL SWARTZLANDER

EXECUTIVE COMMITTEE MEETING MINUTES

Via Zoom

MONDAY, NOVEMBER 1, 2021

1. Call to Order, Roll Call, and Establish a Quorum

Commissioner Schmeding called the meeting to order at 1:00 p.m.

Commissioners present: Marcy Adelman, Joaquin Anguera, Kim Carr, Joe Cislowski, Sedalia Sanders, Ellen Schmeding.

Commissioners excused: Rita Saenz

Staff: Karol Swartzlander, Carol Sewell, Marcella Villanueva

A quorum was established.

2. Approve Agenda

M/S/C (Adelman/Anguera)

TO APPROVE THE NOVEMBER 1, 2021, CCOA EXECUTIVE COMMITTEE MEETING AGENDA.

APPROVED

3. Approve Minutes of August 23, 2021, Executive Committee Meeting

M/S/C (Adelman/Sanders)

TO APPROVE THE AUGUST 23, 2021, CCOA EXECUTIVE COMMITTEE MEETING.

APPROVED

4. Public Comment

None

5. Review Election Process Timeline; Ratify Chair's Nominating Committee Appointments.

Commissioner Schmeding reviewed the election timeline and announced her appointment of Commissioners Anguera (to chair), Meador, Castile and Qazi to the Nominating Committee.

- **Public Comment**

None.

- **Vote**

M/S/C (Carr/Adelman)

TO APPROVE THE CHAIR'S APPOINTMENTS TO THE NOMINATING COMMITTEE.

Approved with one abstention.

6. Review, discuss and approve the CCoA Master Plan for Aging Committee Hubs and Spokes recommendations.

Commissioner Schmeding reviewed the work done by the Master Plan for Aging Committee to develop CCoA's Hubs and Spokes initiative recommendations.

- **Public Comment**

None.

- **Vote**

M/S/C (Adelman/Sanders)

TO APPROVE THE COMMISSION'S LETTER MAKING RECOMMENDATIONS ON THE HUBS AND SPOKES INITIATIVE FOR TRANSMISSION TO THE DEPARTMENT OF AGING.

Approved.

7. Review Operational Procedures and Bylaws Committee updated Operational Planning Framework and Work Plan

Chair Schmeding reviewed the Operational Planning Framework for 2021 – 2023. Commissioner Adelman suggested the addition of equity language throughout the document. Commissioner Schmeding indicated that additional issues would be incorporated into the document following the meeting.

- **Discuss Goals for 2022 and adjust timeline and activities if needed**

Commissioner Schmeding noted the CCoA's workplan priorities need to be developed with consideration for possible overlap with the Master Plan for Aging. Work toward development of priorities for the coming year will continue.

- **Public Comment**

- **Vote**

M/S/C (Cislowski/Sanders)

TO ADOPT THE CCOA OPERATIONAL PLANNING FRAMEWORK AS PLANNED FOR AMENDMENT WITH THE ADDITION OF EQUITY LANGUAGE.

8. Set 2022 General Meeting Schedule and Identify Locations

Swartzlander reported on meeting plans for 2022 and discussed ongoing issues around COVID-19 transmission and the possibility of hybrid virtual/in-person meetings if fully virtual meetings were no longer possible. Possible meeting locations of Sacramento in January and San Francisco in March were discussed.

Commissioner Schmeding asked members to submit suggestions for meeting locales for consideration at the November 12, 2021, general meeting.

9. Adjourn

The meeting adjourned at 2:00 p.m.